

## Minutes of the Design in Mental Health Network Annual General Meeting held on Wednesday 9<sup>th</sup> November 2022 at 12:30pm

Virtual meeting by Microsoft Teams

**Present:** Philip Ross (Chair) (PR); Jonathan Campbell (Vice Chair) (JC); Phil Barsby (PB); Paula Reavey (PRe); Alessandro Caruso (AC); Trudi Beswick (TB); Steve Brown (SB); Jenny Gill (Chair Emeritus) (JG); Joe Forster (Chair Emeritus) (JF); Lianne Knotts (LK); Richard Brown (RB); Karen Howell (KH); Melanie Relf (Lexica) (MR); Frank Pitts (Architecture +) (FP); Clive Stone (CS); Jonathan Baillie (The Network Magazine) (JB)

Meeting commenced at 12:35pm and was recorded

### Agenda Item

- 1 Apologies were received from: Cath Lake (Director); Katherine Lazenby (Director); Garry Charlton (Director); Kevin Gorman (Associate); Dan Vesty (Associate); Jen Aspinall (Associate); Hannah Chamberlain (Mental Health Artists)
- 2 Declaration of interests was presented.
- 3 The notes of the last AGM held on 3<sup>rd</sup> November 2021.

*Accepted as a true record.*

#### 4 **To receive the Chairman's report**

PR read the report circulated with the agenda papers.

PR added that CEO candidates have been shortlisted, and hope to have someone confirmed by the end of November.

PR invited comments. None received.

*PR proposed acceptance of the report.*

*Report accepted*

#### 5 **To receive the Treasurer's report.**

PB presented the draft accounts which are to be signed off at the next Board meeting in December. Final accounts can be provided after this on request.

At time of writing accounts show that the Network generated £17,212 income from membership, £8297 from the Network magazine and £53,238 from the exhibition and conference plus £15,000 from the 2021 exhibition with it being moved from June to August due to Covid. (August is the start of the next financial year) Total income was £93,748

Expenses/running costs this year have totalled £29,850 with the costs mainly spent on website / marketing, and the new International Publication.

As a result, our Net gain for the year is to be circa £63,898 which was above forecast due to the excellent financial return from the exhibition and conference

The main Work Stream costing was for the Research developments and printing for the International Publication. Some of the other work streams for example Testing and Innovation are being continued into 2022/23.

From the budget set, all work streams are well funded for 2022/23 and delivery of various projects will continue

PR added that the growing surplus has allowed a cash reserve. As a charity, the Network needs to spend this so hope to do so once the CEO has started.

All statutory obligations are up to date with Companies House, The Charities Commission and HMRC.

*Report accepted*

## 6 **To receive the reports from the Work Streams**

All work stream reports were circulated with the agenda for the meeting to all members. No questions or comments had been received from members unable to attend the AGM.  
***The Chair proposed all reports be accepted in turn.***

### 6a **Community Engagement**

TB, the lead for Community Engagement, previously known as Stakeholder Engagement, gave her report.

The relevance and importance to our members of Community Engagement was highlighted at the successful conference workshops where diverse groups of stakeholders were invited to take part in structured consultations under the theme of 'seclusion rooms'. The consultations were a great success and now planning a minimum of four more throughout 2023 in our continued efforts to promote stakeholder engagement best practice while also discussing the most important topics affecting our members.

TB thanked several DIMH Board Members, David Parkin and Nick Smith (experts by experience), and her colleagues from Caudwell Children, Ben Sutcliffe and Louise Joy-Johnson, for their guidance, input and support in facilitating the well-attended focus groups.

TB is now working with Step for next year's conference workshops.

*Report accepted*

## 6b Testing and innovation

PR, lead of the Testing and Innovation workstream, presented his report.

This year the Network continued their progress with the joint testing collaboration with Building Research Establishment (BRE) and have been working through the final details of the testing and certification scheme with BRE.

Several manufacturers have now completed testing of their products and working through the certification steps which includes a Factory Production Control (FPC) audit. Hopeful you'll start seeing certificated products online by the end of 2022.

Currently working on a user-friendly guide (reduced from 92 pages to 12) as to how to use the Informed Choices scheme, covering off the main benefits of independently tested/verified performance claims and how to use the results when specifying products and designing mental health environments. Our aim is to launch this by the end of 2022 and host webinars in early 2023.

*Report accepted*

## 6c Conference and Exhibition

JC presented the Conference and Exhibition Workstream report circulated with the agenda papers.

The 2022 Conference and Exhibition was held in Hall on 8-9 June at the Coventry Building Society Arena in Coventry.

### **Exhibition**

Excluding exhibitor staff, 675 people registered to visit the exhibition, with several 'walk-ins' on the day. The exhibition totalled 51 stands, comprised of 47 commercial organisations (of which 15 were members of the DiMHN), plus 4 supporting stands (including the DiMHN stand).

### **Conference**

Of the 675 attendees, a total of 291 delegates and 89 speakers attended the Conference, this is nearly 3 times as many of each that attended 2021 in the wake of the pandemic.

### **Awards Ceremony & Networking Drinks**

The winners were:

Outside Space of the Year – **Rowan View**

Research and Education – **Mental Health, Design and Wellbeing: A Co-design Workshop**

Concept Product Innovation - **Safehinge Primera Older people's door with full-door ligature alarm**

Service User Engagement - **Greater Manchester Mental Health NHS Trust New Park House Development**

Clinical Team of the Year – **Rowan View**

Product Innovation of the Year - **Pineapple Contracts Seal seating**

Art Installation - **Rowan View**

Estates and Facilities Team of the Year – **Rowan View**

Low Cost – High Impact – **Olliefullness CIC**

Project of the Year – Refurbishment - **Wesham Rehabilitation Centre**

Project of the Year – New Build UK – **Red Kite View**

Project of the Year – New Build International - **Skejby Psychiatric Centre**

Congratulations to all our winners.

### **Next year**

2023 is the 10<sup>th</sup> live Edition of Design in Mental Health.

The event remains at the Coventry Building Society Arena (CBS Arena), but the exhibition has been moved to Hall 1 (next door to Hall 2) and the exhibition floor space has been increased by 25%. For 2023 the conference will be held on Wednesday 7<sup>th</sup> – Thursday 8<sup>th</sup> of June.

*Report accepted*

6d

### **LEAP**

AC presented the LEAP report circulated with the agenda papers.

The aim is to form a group of people with lived experience who will act as facilitators and trainers to work with architects, designers, commissioners, and estate teams to improve the quality of mental health environments.

Through workshops the DIMHN subgroup has supported the new initiative to improve mental health spaces with the help of people who have experienced these environments. The initiative will help to address the distance and perceived difference between 'providers' and 'service users'. Early engagements with NHS, Private and Charitable Healthcare providers have confirmed a key interest in the initiative.

*Report accepted*

6e

### **Research and Education**

PRe presented her report for Research and Education.

It's been another busy year with a number of projects developed and some delivered, with additional funding secured to help expand the workstream.

The Greater Manchester project with NHS North Manchester hospital is gathering pace. We had a meeting arranged with them in February, to finalise details of the project. This project is supervised by PRe and SB via a PhD funded studentship at London South Bank University. The student is working part-time on the project for the next five years looking at transitioning from old to new, and design and mental health from a psychological perspective. PRe thanked JC for setting this up.

PRe and SB are developing a funding bid for NAPICU P23 , in collaboration with NAPICU, P22, DIMH, LSBU and NTU on environments, restrictive practices and seclusion space use. This progressing well but will not be ready for submission for at least six months. Pre thanked PR, CL, JC and LK who have connected with NHS Trusts, and 7 are now interested. In the next 6 months, will submit a bid for £1.5mill for 3 years of funding research.

PRe is continuing to work with Isobel Thomas and a research associate that DiMHN is funding (PRe presented a proposal to the Board for this and was accepted), developing an evidence based on violence and aggression and the impact of the environment and design issues. This work will be put towards the next Design with People in mind book, which will be on the subject of seclusion and restrictive practices. There will be consultancy around seclusion spaces and what they should involve, and this will be rolled out next year. PRe did a keynote at a psychiatry conference in Rotterdam where there was lots of interest in seclusion / design aspects.

PRe thanked SB for his ongoing support.

*Report accepted*

6f

### **Marketing and Editorial**

LK presented the report as CL had sent her apologies.

Engagement with our stakeholders continues to grow year on year, supporting the Charity's objectives and widening our reach.

The website now hosts not only the Network's "Design with People in Mind" publications but now also includes a range of opinion and thought articles across varying topics. Thanks to those who have contributed over the last 12 months, and in particular Alan Murtagh at GMA for managing content, and DIMHN Associates Karen Howell and Lianne

Knotts for continued support. Over the coming months we look forward to publishing more valuable and interesting content, and welcome input from all members via blogs, news articles or Community discussion. LK invited members to get in touch if they have something interesting to discuss.

The Network magazine has now moved primarily to a digital-only publication in our support of limiting the impact of climate change. The digital only publication includes enhanced content which we hope will evolve in future editions. Encourage anyone submitting an article or advertisement in the Network to include video content to enrich the publication and broaden its reach.

The Network will continue to publish a hard-copy edition at the time of the annual conference, next year to be held 7-8 June 2023.

Revenue from the Network publication has continued to grow, with income being up on the same 2021 period. Thanks go to the StepComms team, including Jonathan Baillie, Trevor Moon and Nick Carpenter for their continued hard work.

LK asked any members involved in the design, construction, operation or use of any mental health settings to contact the team with ideas for future articles.

*Report accepted*

## 6g **Memberships / Partnerships**

No report had been presented as there has been limited activity in the last 12 months.

PR proposed acceptance of no report. JG voted against, should state in the AGM papers no report the meeting. All accepted.

## 7 **Election results and Board of Directors for 2021-2022**

Three directors retired by rotation this year, Philip Ross, Trudi Beswick and Paula Reavey. All 3 were voted by the Board to stand for another 3 years and they accepted.

Two Directors submitted their resignations due to workload and capacity, Alex Caruso and Garry Charlton. Dan Vesty also submitted his resignation as Associate. PR thanked them all for their contributions.

The Board couldn't seek new Directors and Associates from the wider memberships in time so will be finalising decisions for co-opting for a short term period until the next year has been carried out.

8 **Any other business**

PR thanked JG and JF for their continued support as Chair Emeritus. He also thanked JC for his support as Vice Chair.

Thanks also went to the Board members and Associates for their time dedicated to the Network.

PR also thanked Step Ex and Step Comms.

The meeting closed at 1:15pm.

9 **Date and time of next meeting:** To be advised